



## Protocol for media attending Allmendinger funeral on Oct. 25, 2019

- RSVP to Whitney Bermes at [whitney.bermes@gallatin.mt.gov](mailto:whitney.bermes@gallatin.mt.gov) by no later than 8:30 a.m. Friday, Oct. 25. If you do not RSVP, you will not be let into the church.
- Media who will be attending Friday's service MUST arrive at Journey Church (1749 Baxter Lane East) by NO LATER than 9 a.m.
- There will be designated parking spots for media in the southwest corner of the parking lot. (When you turn into the Commons parking lot off of Baxter Lane, take an immediate left and head to the corner.)
- At 9 a.m., PIO Deborah McAtee will meet reporters near the church's main entrance to escort you to the designated area where you can set up inside. REPORTERS MAY NOT LEAVE THE DESIGNATED AREAS DURING THE SERVICE.
- Only ONE representative per outlet will be allowed inside the church during the service. A second representative, anyone who shows up late, or anyone who didn't RSVP will be allowed in the parking lot. Check in with Deborah McAtee when you arrive – 406-600-3476. She will have further instructions for you.
- No interviews are allowed at the Commons or at Dahl Funeral Chapel properties. If you approach anyone for interviews, we will remove you from the properties.
- You must wear visible press credentials while at the church so folks know that you are with the press.
- For media outlets unable to attend who would like photographs from inside, please contact Whitney Bermes at 595-8963 and she will provide numerous photos for you by 4 p.m. Friday.